

## Project Budget vs. Actual

**Description:** The Project Budget vs. Actual allows the user to select individual projects by company and view the actual to budget variance. The user can drill down and view the individual time entries that comprise the total time.

**Purpose:** To provide the user the ability to access all projects by company and drill down and see each member's time on one screen, rather than needing to navigate through various member time screens to see the time detail associated with the project.

### Criteria

Parameter	Description
Company	The customer that is being billed.
Project	If a project phase is selected, the report can also be filtered by the project activity. If a project is not selected, all projects for that company will be returned.

### Report Fields

Report Field	Description	ConnectWise Screen	ConnectWise Field
Company/Project	Grouped by Company and the individual projects for that company. Projects are grouped in alphabetical order.	Project Board	
Budget	The hours budgeted for the project.	Project Board	Hours Budget
Actual	The Sum of actual hours applied against the project for all members.	Project Board	Hours Billed
# Difference	The difference between Budgeted Hours - Sum of Actual Hours applied against the project.		
% Difference	The percentage difference between Sum Budget Hours - Sum Actual Hours. $([\text{Sum Budgeted Hours}] - [\text{Sum Actual hours}]) / [\text{Budgeted Hours}]$ .		
Member - Drill Down	The member name associated with the time entry.	Project Ticket	Time Tab/Member
Date - Drill Down	The date the the member completed the work for the project.	Project Ticket	Time Tab/Date
Notes - Drill Down	Description of the work completed.	Time Entry	Description
Hours - Drill Down	Detailed hours associated with the time entry	Project Ticket	Time Tab/Hours